

NATIONAL OPEN COMPETITIVE TENDER Ref. RCB/003/2/2024

TENDER TITLE: HIRING A FIRM TO PROVIDE CREATIVE AND BRANDING SERVICES

1. Rwanda Convention Bureau invites sealed bids from eligible and qualified bidders in the domain of the afore-mentioned services to submit their bids according to tender details to be provided in the tender document to be shared with interested bidders.
2. Participation is open on equal conditions to all willing and qualified bidders. More details on the services are provided in the terms of references.
3. The tender documents with detailed terms of reference may be obtained on any working day in the Procurement Office, RCB Headquarters in RDB building, 5th floor upon presentation of proof of payment of non-refundable fees amounting to Rwf 10,000 payable on RCB account number 0009507728806-72 open in Bank of Kigali (BK).
4. Bidders are required to submit one original proposal, well printed, properly bound in a sealed envelope highlighting the tender reference number, the title of tender, and the bidder's name, as well as its soft copy on an external hard drive and with all documents provided in the hard document, and both hard and soft copies should be submitted in RCB procurement office not later than Friday 5th April 2024 at 10:00 AM local time. Bids will be opened immediately in the presence of bidders or their representatives who choose to attend. Late bids will be rejected.

Done at Kigali, March 18th, 2024


Paul MUGABO
Support Services Director

