

**NATIONAL COMPETITIVE BIDDING N° RCB/001/09/2024**

**TENDER TITLE: HIRING SPORTS SERVICE PROVIDERS FOR RCB STAFF  
UNDER ANNUAL FRAMEWORK AGREEMENT**

1. Rwanda Convention Bureau (RCB) would like to hire under annual framework agreement the local experienced and eligible bidders in domain of sports service provision.
2. Participation is open on equal conditions to all willing and qualified bidders and more details on the services are provided in the terms of references.
3. The tender documents with detailed terms of references may be obtained on any working day in Procurement Office, RCB Headquarter in the RDB building, 5<sup>th</sup> floor upon presentation of proof of payment of non-refundable fees amounting to Rwf 10,000 payable on RCB account number 0009507728806-72 open in Bank of Kigali (BK).
4. Interested bidders are required to submit one original proposal, well printed, properly bound in a sealed envelope clearly highlighting the tender reference number, the title of tender, and the bidder's name, as well as its soft copy on an external hard drive, and all to reach RCB procurement office not later than Friday, September 20<sup>th</sup>, 2024 at 10:00 AM local time. Bids will be opened immediately in presence of bidders or their representatives who choose to attend. Late bids will be rejected.

Done at Kigali, September 2<sup>nd</sup>, 2024

  
Paul Mugabo  
Support Services Director

