

**NATIONAL OPEN COMPETITIVE TENDER N° RCB/001/4/2026**

**Tender notice: Hiring firms to provide tents and accessories under rental services annual framework agreement**

1. Rwanda Convention Bureau needs to engage experienced and local market-eligible firms to provide the aforementioned service under annual framework agreements.
2. Participation is open on equal conditions to all willing and qualified bidders, and a tender document with detailed terms of reference may be obtained by interested and eligible bidders on any working day from Thursday, 23<sup>rd</sup> 2026, in the Procurement Office, RCB Headquarters, in the RDB building, 5<sup>th</sup> floor, upon presentation of proof of payment of non-refundable fees amounting to Rwf 10,000 payable on RCB account number 0009507728806-72 open in Bank of Kigali (BK).
3. Bidders are required to submit one original physical proposal, well printed and properly bound in a sealed envelope clearly highlighting the tender reference number, the title of the tender, and the bidder's name, as well as a soft copy on an external hard drive, and all to reach the RCB procurement office not later than Wednesday, 6<sup>th</sup> May 2026, at 10:00 AM local time.

Bids will be opened immediately in the presence of bidders or their representatives who choose to attend. Late bids will be rejected.

Done at Kigali, April 21<sup>st</sup>, 20226



**Paul Mugabo**  
**Head of Support Services**

